

TAHOE DOUGLAS FIRE PROTECTION DISTRICT



JOB DESCRIPTION Firefighter/Paramedic

FLSA Status: Non-exempt

Created: January 2007

Revised: July 2019

Nature of Agency

The Tahoe Douglas Fire Protection District is a local government agency created pursuant to Nevada Revised Statutes. It provides 24-hour emergency fire, rescue, emergency medical services and other safety activities. The District's policies are set by a 5-member elected Board of Trustees.

General Description

The Firefighter/ Paramedic engages directly in fire suppression, fire prevention education, rescue, hazardous materials, and advanced emergency medical services. Employees within this class are distinguished from the Firefighter by the possession and maintenance of a state of Nevada Emergency Medical Technician-Paramedic certification.

Reports To

Fire Captain.

Essential Duties

The duties listed below are examples of the work typically performed by an employee in this position. An employee may not be assigned all duties listed and may be assigned duties which are not listed below:

1. Responds to fires and other emergency or public assistance incidents in a timely, safe and skilled manner and participates in their control through hose laying, ladder operations, ventilation, extinguishment, salvage and other activities as part of a team effort;
2. Safely drives, positions, and operates rescue vehicles with due regard independently and under direction, taking the best route to emergencies, using red lights and sirens as directed and obeying all traffic laws of the State of Nevada;

3. Evacuates people from hazardous areas such as burning buildings and damaged motor vehicles;
4. Performs emergency medical activities including, but not limited to Advanced Life Support (ALS) and Basic Life Support (BLS) assessment and treatment of medical and/or trauma adult and pediatric patients;
5. Functions as incident commander on Emergency Medical Service (EMS) calls in the absence of a company officer or Medical Group Supervisor on incidents with multiple patients;
6. Produces accurate and timely documentation including patient care, NFIRS and other reports as needed;
7. Ensures ambulance and equipment are returned to service after incidents and drills, cleaned, restocked and maintains them in ready condition;
8. Ensures all daily, weekly, and monthly ambulance and equipment inspection, test records, and logs are properly filled out and submitted in a timely manner;
9. Assists with EMS training as assigned;
10. Develops and maintains high levels of work knowledge and skills for various duties through training, manipulative drills and other skill maintenance programs;
11. Performs general maintenance work in the upkeep of fire/EMS facilities and equipment; cleans and washes walls and floors; cares for grounds around station; makes minor repairs; maintains hose; washes, cleans, polishes, maintains, and tests fire/EMS apparatus and equipment;
12. Maintains positive working relationship with the public and other Tahoe Douglas Fire Protection District personnel;
13. Assists in fire prevention and public education activities;
14. Performs related duties as assigned;
15. Assumes duties of Engineer, as assigned.

Required Qualifications

Training/Education:

- High School Diploma or equivalent.
- Possess and maintain current Nevada Paramedic Certificate/License; or
- Possess current NREMT Paramedic Certification with the ability to obtain the Nevada Paramedic Certification within 60 days of employment.
- Possession of a National Fire Protection association (NFPA) Firefighter I & II certification.
- Possess and maintain current Nevada Ambulance Attendant License within 60 days of employment.
- Possess and maintain valid CPR, ACLS, PALS, ITLS and/or PHTLS certifications.

Knowledge and Ability:

Knowledge of

- advanced and basic cardiac, advanced pediatric, and basic trauma life support;
- invasive and non-invasive therapy;
- drug therapy as allowed by paramedic certification;
- specialized patient monitoring devices and life support systems such as heart monitor/defibrillators, external pacing devices and pulse oximeters;
- advanced treatment equipment such as suction units, anti-shock garments, airway management devices, hypodermic needles, blood collection devices, and drug delivery systems;
- applicable laws, codes, regulations, policies, protocols and procedures relating to administering medical care;
- psychological and behavioral factors related to emergency care;
- universal precautions and infection control;
- fire behavior in various weather conditions;
- fire suppression tactics applicable to structural, wild land, vehicle and hazardous materials' fires;
- characteristics and application of chemical fire retardants; and
- facility and equipment maintenance.

Ability to

- safely drive, operate, adjust, and repair ambulance vehicle under both emergency and nonemergency conditions;
- provide emergency medical treatment to sick and injured persons at the advanced life support level;
- calmly and effectively manage personal reactions and the reactions of others in emergency situations;
- use patient carrying devices and safely move patients to the transporting unit;
- apply standard firefighting and emergency medical techniques to specific situations;
- handle stressful situations;
- prepare and maintain accurate and orderly reports and records;
- communicate effectively, both verbally and in writing;
- follow verbal and written instructions;
- establish effective working relationships with members, other agencies and the public;

- use appropriate radio protocol with other fire, base hospital facilities, and emergency medical services personnel;
- train other fire personnel in emergency medical procedures;
- present and participate in public education programs;
- participate in fire suppression, prevention and fire station/equipment maintenance activities;
- safely operate the listed tools and equipment.

Tools and Equipment Used

Fire apparatus; fire pumps, hoses, ladders and other standard firefighting equipment; ambulance and associated emergency medical service equipment; radio; cell phone; personal computer; fax and telephone.

Special Requirements:

- Possess a valid Nevada or California Class C driver's license.
- Possess and maintain a valid Nevada Ambulance Attendant License at all times.
- Possess and maintain a valid Nevada driver's license Class "B" with an "F" endorsement or a Nevada Commercial Driver's license – Class "A" or "B" OR an equivalent California driver's license within one year of appointment.
- Possess and maintain a satisfactory driving record as defined by Motor Vehicle Report policy.
- Resides within seventy-five (75) road miles of a Tahoe Douglas Fire Protection District fire station.

Physical Requirements

The physical requirements described here are representative of those that must be met by an employee to successfully perform the essential functions of the job. While performing the duties of this job, the employee is frequently required to stand; sit; walk; talk and/or hear; use hands/fingers to handle objects, and operate tools or controls; and reach with hands and arms. The employee is frequently required to climb or balance; stoop, kneel, crouch, crawl and/or smell.

This position requires frequent lifting and/or moving of objects up to 50 pounds and occasional moving of objects up to 175 pounds. Strength, stamina, and agility to utilize fire suppression equipment while wearing heavy protective clothing for long periods of time. Specific vision abilities include close vision, night vision, color vision sufficient to distinguish between red and green traffic signals, and the ability to adjust focus.

Physical fitness must be maintained to perform a variety of maintenance duties as well as rescue activities. Successfully complete the Work Capacity Test at the "arduous level" per NWCG guidelines.

In compliance with applicable disability laws, reasonable accommodations may be provided for qualified individuals with a disability who require and request such accommodations. Incumbents and individuals who have been offered employment are encouraged to discuss potential accommodations with the employer.

Working Conditions

Work is performed under the following conditions:

Work is performed primarily in office, vehicle, and outdoor settings; in all weather conditions, including temperature extremes; during day and night shifts.

Work in medical emergency situations, including vehicle accidents, water rescues, mountain rescues with extreme terrain; and other types of medical and rescue emergencies. Work in stressful, intense life-threatening conditions.

Job Risk Factors

Personnel occasionally work near moving mechanical parts and in high, precarious places. Personnel may be occasionally exposed to extreme heat/fire; wet and/or humid conditions; smoke, fumes or airborne particles; radiation; toxic, explosive or caustic chemicals; bodily fluids and infectious diseases; risk of electrical shock, and vibration; noise

The noise level in the work environment varies from quiet office settings, to moderate during daily work routine, and to loud at an emergency scene.

There is a risk of death or injury from sudden cave-ins of floors, toppling walls, falling trees and traffic accidents when responding to calls. Personnel may come in contact with poisonous, flammable, or explosive gases and chemicals, as well as radioactive or other hazardous materials that may have immediate or long-term effects on health.

The duties listed above are intended only as illustrations of the various types of work performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position. The job description does not constitute an employment agreement between the employer and the employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

I have reviewed this job description with any attachments and find it to be an accurate description of the demands of this job.

Print Name

Signature of Employee

Date